

IOWA DEPARTMENT OF INSPECTIONS AND APPEALS
7/1/08

POLICY FOR GRANTING FOOD ESTABLISHMENT LICENSE FEE DISCOUNTS

Effective 7/1/08 Food Establishments may request a \$50.00 discount to their license fee, when renewing their license. In the event that the license fee is less than \$50.00, the discount shall be the same as the license fee. In order to receive the discount, the following information must be submitted with the renewal form and comply with the qualifications:

- 1) Documentation showing that a current employee who serves as the Person-In-Charge of the establishment is a "Certified Food Protection Manager". This should be in the form of a certificate, showing the date the employee passed the test for the certification. The date should not be more than five (5) years prior to the date of the application, and no less than the entire 12 months prior to the renewal date. The only approved courses are ones that are from the following testing organizations:

National Registry of Food Safety Professionals
5728 Major Blvd., Suite 750
Orlando, FL 32819

National Restaurant Association Solutions, LLC
175 West Jackson Blvd., Suite 1500
Chicago, IL 60604

Prometric (formerly Experior Assessments)
1260 Energy Lane
St. Paul, MN 55108

- 2) Documentation that the employee designated as the "Certified Food Protection Manager" is a current employee of the licensed establishment.

3) The application shall be accompanied by copies of all inspections, including complaint inspections, conducted in the establishment by a representative of the Iowa Department of Inspections and Appeals or one of their contract agencies for the time period going back 12 months from the renewal date on the application.

4) In order to receive the discount, there shall be no critical violations cited on any of the inspections conducted during the time frame specified in Item # 3 above.

NOTE: If a Food Establishment with dual licenses requests a \$50.00 discount for each license, the qualifications must be met separately for each license in order to receive the discount.